

EXECUTIVE SECRETARIAT
ROUTING SLIP

EX

TO:		ACTION	INFO	DATE	INITIAL
1	DCI		X		
2	DDCI				
3	EXDIR		X		
4	D/ICS		X		
5	DDI		X		
6	DDA		X		
7	DDO		X		
8	DDS&T		X		
9	Chm/NIC		X		
10	GC		X		
11	IG				
12	Compt				
13	D/OCA				
14	D/PAO		X		
15	D/PERS				
16	D/Ex Staff				
17	<i>EX</i>				
18					
19					
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21					
22					
SUSPENSE		Date			

Remarks Policy on Cuban Interests Section Contacts

Executive Secretary

5 Feb '87

Date

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NATIONAL SECURITY COUNCIL
WASHINGTON, D.C. 20506

February 3, 1987

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MEMORANDUM FOR MR. DONALD P. GREGG
Assistant to the Vice President
for National Security Affairs

MR. NICHOLAS PLATT
Executive Secretary
Department of State

MR. ROBERT B. ZOELLICK
Executive Secretary
Department of Treasury

COLONEL JAMES F. LEMON
Executive Secretary
Department of Defense

MR. JOHN N. RICHARDSON
Assistant to the Attorney General
and Chief of Staff
Department of Justice

MS. RAMONA BURCH
Executive Secretary
Department of Interior

MR. FLOYD GAIBLER
Special Assistant to the Secretary
Department of Agriculture

MRS. HELEN ROBBINS
Executive Assistant to the Secretary
Department of Commerce

MR. DENNIS WHITFIELD
Under Secretary
Department of Labor

MR. JAMES J. DELANEY
Executive Secretary
Department of Health and Human Services

MR. DAVID TURNER
Executive Secretary
Department of Housing and Urban Development




MS. RUTH KNOUSE
Director, Executive Secretariat
Department of Transportation

MR. WILLIAM V. VITALE
Executive Secretary
Department of Energy

MS. CYNTHIA CANEVARO
Executive Secretary
Department of Education

MR. L. WAYNE ARNY
Associate Director for National Security
and International Affairs
Office of Management and Budget


Executive Secretary
Central Intelligence Agency

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AMBASSADOR HUGH MONTGOMERY
U.S. Mission to the United Nations
IO/UNA
Department of State

MR. JAMES FRIERSON
Chief of Staff
U.S. Trade Association

MR. DAVID L. CHEW
Staff Secretary and Deputy Assistant
to the President

MR. JONATHAN F. THOMPSON
Acting Assistant to the President
for Policy Development

DR. BERYL SPRINKEL
Chairman, President's Council of
Economic Advisors

CAPTAIN JOSEPH C. STRASSER
Executive Assistant to the Chairman
Joint Chiefs of Staff

MR. SAMUEL CHILK
Secretary of the Commission
Nuclear Regulatory Commission

MR. RICHARD MEYER
Executive Secretary
Agency for International Development

MR. WILLIAM R. STAPLES
Executive Secretary
Arms Control and Disarmament Agency

MR. JONATHAN T. THOMPSON
Executive Assistant to the Director
Office of Science and Technology Policy

MS. JANE KENNY
Executive Secretary
General Services Administration

MR. LARRY R. TAYLOR
Executive Secretary
U.S. Information Agency

MR. HENRY E. CLEMENTS
Director of International Affairs
National Aeronautics and Space Administration

MS. LONI HAGERUP
Special Assistant to the Director
ACTION

MR. GARDNER THURMAN
Executive Secretary
Veterans Administration

MR. FITHUGH GREEN
Associate Administrator of
International Activities
Environmental Protection Agency

MR. JAMES GEER
Assistant Director of the Intelligence Division
Federal Bureau of Investigation

MR. JOHN LAWN
Administrator
Drug Enforcement Administration

MR. WILLIAM C. TIDBALL
Chief of Staff
Federal Emergency Management Agency

DR. BODO BARTOCHA
Division Director
Division of International Programs
National Science Foundation

MR. STEPHEN DOUGHERTY
Executive Assistant to the Commissioner
U.S. Customs Service

MR. JOHN A. BOHN, Jr.
President and Chairman
Export-Import Bank

MS. DENISE A. HOWE
Manager, Administrative Staff
Federal Aviation Administration

MR. EDWARD J. MINKEL
Managing Director
Federal Communications Commission

MR. CHARLES SIEGMAN
Senior Associate Director
International Finance
Federal Reserve Board

Chief of Staff
National Security Agency

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MS. RAPHAELLE SEMMES
Director, Executive Secretariat
Peace Corps

SUBJECT: Policy on Cuban Interests Section Contacts
with Executive Branch Officials

The Department of State has informed the Cuban Interests Section of the Czechoslovak Embassy that all requests by the Cuban Interests Section for appointments with officials of the Executive Branch must be channeled through the Office of the Coordinator for Cuban Affairs of the Department of State.

In no case, except in matters affecting the immediate safety of personnel, should any such request be submitted to or accepted directly by officials or offices of the Executive Branch. Written requests for appointments from the Cuban Interests Section should be immediately forwarded, unacknowledged and

unanswered, to the Department of State. Telephonic requests should likewise be referred to the Department of State which should then be promptly notified of the call by the receiving office.

The Department of State will advise Executive Branch officials and offices of appointment requests received from the Cuban Interests Section and discuss with them the advisability of granting such requests on a case by case basis. Responses to all requests will be communicated to the Cuban Interests Section by the Department of State.

Likewise, officials and offices of the Executive Branch should refrain from initiating or continuing contact with the Cuban Interests Section without prior consultation with Department of State.

The same procedures are in effect for social and other invitations to and from the Cuban Interests Section.

All matters regarding this policy should be directed to:

Coordinator for Cuban Affairs
ARA/CCA Room 3250
U.S. Department of State
Washington, D. C. 20520

Telephone: 202/647-9272

A handwritten signature in black ink, appearing to read "Grant S. Green, Jr.", with a stylized flourish at the end.

Grant S. Green, Jr.
Executive Secretary